



**TERTIARY LEVEL**

INSTITUTE NAME	LOCATION	YEAR STARTED	YEAR FINISHED	DEGREE/OTHER QUALIFICATION

**EMPLOYMENT HISTORY**

EMPLOYER NAME	ADDRESS	POSITION	PERIOD OF EMPLOYMENT

**Important notice: Applicant Declaration****Privacy notice**

SCU is requesting the information in this form so that we can process your application for admission. In processing your application, SCU may need to:

- obtain further information about your application from other organisations, such as by means of an electronic qualification verification search like “QualSearch”, and
- disclose information about you to the Australian Taxation Office, Centrelink, the Department of Education, Employment and Workplace Relations (DEEWR), other relevant Australian government agencies and to UAC and/or QTAC. SCU will not disclose your personal information to anybody else outside SCU, without your consent, unless we are required to do so by law — for example if the information is needed in an emergency or for law enforcement purposes.

Providing us with the information in this form is not required by law. However if you choose not to provide us with the requested information, we cannot process your application for admission. If you progress to enrolment and become an SCU student, SCU will collect further personal information from you, to use and disclose for other purposes.

To access or update your personal information, to contact our Privacy Contact Officer, or for more information about our privacy obligations and privacy practices, see [www.scu.edu.au/privacy](http://www.scu.edu.au/privacy).

**Applicant declaration and agreement**

I declare that I have read this application form and the conditions specified in it and agree that I accept those conditions; and that all information and documents provided with this application form are complete and accurate.

I acknowledge that it is my responsibility to ensure that I supply complete and accurate information and documents in connection with this application; and that SCU may withdraw any offer or cancel my enrolment if any information or documents submitted with this application are incorrect or incomplete.

I authorise SCU to obtain any further information about this application from other organisations, such as by means of an electronic qualification verification search like “QualSearch”; and to disclose information about me to DEEWR, Centrelink, UAC and/or QTAC as relevant. I also authorise other organisations to supply information to SCU in order to verify any information I have provided in this application.

I agree that SCU may withdraw any offer made to me on or before the lapse date, even if I have already accepted that offer; and that I am bound by and to comply with SCU’s, rules, policies, By-laws, codes of conduct and procedures in force from time to time; and that SCU may send information to me electronically.

STUDENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**SCU Approval of Admission into Course**

Approved by SCU Academic Course Coordinator/Authorised Person

Date: \_\_\_\_\_

**SCU OFFICE USE ONLY**

STUDENT ID NUMBER:		DATE:	
DATABASE RECORD ENTERED BY:		COMMENT:	