

## CAREER OPPORTUNITY

Date Posted: 15 July 2010

**The Luxasia Group** is the leading distributor of renowned cosmetics & fragrance brands in ASEAN, North Asia and China. The brand portfolio includes Bvlgari, Calvin Klein, Davidoff, Guerlain, Issey Miyake, among many other distinguished brands. Consistently making our mark in the fragrance and cosmetics industry with highly innovative and creative concepts, our brands are synonymous with timeless beauty and glamour. Here at Luxasia Group, we offer challenging career opportunities and a conducive environment for your capabilities to be stretched to the fullest. We constantly challenge and ensure you attain your greatest potential! If you wish to be part of our winning team, we would like to invite you to join us as:

- ✚ **Logistics Assistant / Storekeeper**
- ✚ **Logistics Executive**

### ✚ **Logistics Assistant / Storekeeper**

#### **Responsibilities:**

- To handle receiving, bulk storage, picking, packing and shipping

#### **Requirements:**

- Minimum secondary education, with at least 2-3 years related experience
- SIPMM qualifications would be added advantage
- Able to adapt fast paced warehouse environment
- Those who are computer literate and/or with knowledge of SAP B1 will have an added advantage
- Only Singaporeans or PRs need to apply

#### **Benefits:**

- 5-day working week
- Attractive variable bonus
- Medical & hospitalisation benefits
- Staff discounts

**Salary range:** \$1200-\$1800 depending on experience

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### ✚ Logistics Executive

You will be leading and managing a team for efficient running of a distribution center. Responsible for planning, organising and supervising day-to-day operations of warehousing and distribution activities to meet clients' needs (internal and external) so as to achieve higher productivity, efficiency and service standards.

#### Duties:

- Involve in daily operations of warehouse activities, including receiving, stuffing and un-stuffing of containers, storage, binning, order picking and packing, shipping, stock control, quality control, sets assembly, labeling, cellophaning and security
- Manpower planning and resource utilisation
- Stock level accuracy and inventory management
- Warehouse general housekeeping
- Reviewing operations procedures
- Enhancement of current ERP system
- Ability to react to change productively and handle other essential tasks as assigned

#### Requirements:

- Minimum 'A' level with professional certification in logistics management
- SIPMM qualification would be added advantage
- Successful candidate should have minimum of 3-4 years experience in managing a fast paced computerised warehouse environment
- Working experience with SAP will be an advantage
- Successful candidate is expected to be a self-starter with good interpersonal skills, a hands-on leader with the determination to succeed and a passion to serve
- Successful candidate can expect a fulfilling and rewarding career with us
- Working location in Changi North Way

Interested applicants may submit a detailed resume (stating your academic qualifications, previous work experience, last drawn salaries and expected remuneration) to:

**Email:** [luxasiacareers@hotmail.com](mailto:luxasiacareers@hotmail.com)