

CAREER OPPORTUNITY

Date Posted: 14 May 2009

Job Position – Warehouse Assistants

Hitachi Construction Machinery Asia and Pacific Pte Ltd

HITACHI

Job Duties and Responsibilities:

- (1) Receive shipments from forwarders.
- (2) Unload FCL/LCL cargoes with forklift.
- (3) Update stock inventory in warehouse system.
- (4) Pick and pack cargoes.
- (5) Perform planning and stuffing of containers.
- (6) Operate overhead crane.
- (7) Perform assessment on stock condition which includes minor rework.
- (8) Observe safety standards and cleanliness when carrying out tasks.
- (9) Maintain machinery and equipment in accordance with the ISO standards.

Pre-requisites:

- Minimum O-Levels (SIPMM qualifications, an added advantage)
- Fresh school leavers or one year warehouse experience will be advantageous
- Able to speak simple English
- Required to perform occasional overtime work
- Preferable with certified forklift driving license

Others:

- 5-day week, 9am to 5:30pm
- Transportation provided at various locations
- 2 vacancies
- One-year contract, with opportunities for conversion to permanent staff

Interested applicants are invited to send detailed resume by 5 June 2009 via
email: sgp-hra@hitachi-kenki.com or mail to:

Hitachi Construction Machinery Asia & Pacific Pte Ltd
No. 2 Pioneer Walk, Singapore 627856
Attention: HR & Admin Dept (recruitment)